

**DUNKIRK PUBLIC LIBRARY**

**536 Central Avenue**

**Dunkirk, NY 14048**

**Minutes**

**May 23, 2023**

**Attendees Present**

Mary Beth Muldowney, Sara Marsowicz, Jason Hammond, Susan Nickle, Matthew Woelfle, Nancy Tuggle, Pam Czarniak

**Attendees Absent**

Bev Sutton

Mary Beth Muldowney presided. Called to order at 4:15 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the April meeting were approved ( S. Marsowicz; N. Tuggle)

**Children's Room Report**

Submitted and reviewed by Pam Czarniak.

**Director's Report**

Submitted and reviewed by Jason Hammond.

**Old Business**

1. Finances/Income- Monthly discussion & budget planning continued.
2. Trustee Education Requirements- proof of completion for required 2 hours must be submitted to Mary Beth Muldowney.
3. Flooring Estimates: Provided at meeting by Ben Siracuse from Pucci's.

**New Business**

1. Civil Service Appointment: Drawing for seniority between Alison and Tamara per Rule XXV2.(f) of the Chautauqua County Rules for Classified Civil Service was conducted. Tamara was the employee chosen to receive seniority.
2. Approval was given by the board for an additional clerk to be added for a total of 6 hours to be split for help in the Children's Room during a special presentation on 6/10/23 and for 06/17/23 for Father's Day gift making.
3. Open Hours Reviewed: Mon-Thu; 10 am to 7 pm; Fri; 10 am to 3 pm; Sat; Summer Hours -closed between Memorial Day & Labor Day; Closed Sunday.

4. Budget Open House: Board declined suggestion to have a public Q&A session prior to election on 06/21/23. Other ideas were presented to make the public aware of the upcoming vote.
5. Thanks/Acknowledgments: a thank you was sent to Village of Springville & Town of Concord Historian, Jolene Hawkins for the donation of her book “Secrets Buried: The Mysterious Death of Christina Jureller” & to Natalie Luczkowiak for the thank you gifts provided to library staff for their assistance during the Hero Banner Program. Also, a thank you will be sent to Lenore Fieblekorn & assistants for the recent garden care around the building.
6. Jan’s Monthly Plan: Budget, candidate list and election details were sent to the Board of Elections along with absentee voter’s list and prep ballots.

Next meeting is scheduled for June 27, 2023.

S. Marsowicz & M. Woelfle motioned for the meeting to be adjourned at 5:25 pm.

Respectfully submitted by,  
Susan Nickle, Secretary