

DUNKIRK PUBLIC LIBRARY

536 Central Avenue

Dunkirk, NY 14048

Minutes

January 24, 2023

Attendees Present

Mary Beth Muldowney, Sara Marsowicz, Jason Hammond, Susan Nickle, Nancy Tuggle, Matthew Woelfle, Jan Dekoff

Attendees Absent

Pam Czarniak

Mary Beth Muldowney presided. Called to order at 4:23 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the December meeting were approved (N. Tuggle; S. Marsowicz)

Children's Room Report

Submitted and reviewed by Jason Hammond in the absence of Pam Czarniak.

Director's Report

Submitted and reviewed by Jason Hammond.

Approval of Bill Payments & Budget Transfers

Approved for 2023 (S. Marsowicz; S. Nickle)

Old Business

1. Finances/Income- Monthly discussion continues to evaluate the need for 2023 budget increase. Jan Dekoff was present to discuss ongoing ideas & a suggestion was made to reach out to the Observer's Editor John D'Agostino to assist in making future intentions known for increasing the yearly tax rate to help maintain the library and the programs provided to the community. Also addressed wage increases that went into effect 01/01/23 and preparing for 2023-24 budget, which is due in June.
2. Request from the Dunkirk/Fredonia Advocates Group member Beverly Slichta Cusik asking that any grants or donations be accepted and recorded by the library on behalf of their group's projects voted and denied by the board due to the potential for increased liability and expenditures in relation to the proposal.

3. Ramp construction- As of this meeting, there have been no bids for the project. It was suggested that we contact NuWood for possible interest. Concerns that the local donors may question the delays, even though Walter Management and the Board members have been actively seeking a contractor for the project for a number of months.

New Business

1. Construction Grants- Bid proposal from Ahlstrom Schafer for summer electrical work, in accordance with the addressed building plan and contingent of approval from NYS was discussed. Approved bid from Ahlstrom Schaffer and also from Casale for the air conditioning. (S. Marsowicz; N. Tuggle)
2. Long Range Plan of Service-Is currently underway and review & updates will be made as needed.
3. Thanks & Acknowledgments- A thank you was given to our latest mail carrier who donated boxes of board games from his personal collection for use at the library. Also, cards of thanks from the staff were given to the board for the Christmas gifts they recently received.
4. Jan's Monthly Plans were discussed and addressed as indicated above.
5. Amended current budget for increase in wages/salaries (M. Muldowney; S. Marsowicz)

Executive Session

Called to order by Mary Beth Muldowney, president at 5:34 p.m. to discuss personnel and legal matters. Session concluded at 5:44 p.m.

Next meeting is scheduled for February 28, 2023.

S. Nickle and M. Muldowney motioned for the meeting to be adjourned at 5:49 p.m.

Respectfully submitted by,
Susan Nickle, Secretary