

# **DUNKIRK PUBLIC LIBRARY**

**536 Central Avenue**

**Dunkirk, NY 14048**

**Minutes**

**November 22, 2022**

## **Attendees Present**

Mary Beth Muldowney, Sara Marsowicz, Jason Hammond, Susan Nickle, Nancy Tuggle, Matthew Woelfle, Megan Giebner, Pam Czarniak

Mary Beth Muldowney presided. Called to order at 4:19 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Minutes of the October meeting were approved (S. Marsowicz, N. Tuggle)

## **Children's Room Report**

Submitted and reviewed by Pam Czarniak.

## **Director's Report**

Submitted and reviewed by Jason Hammond.

## **Old Business**

1. Knox Box-purchase of box from FSC at the estimated price of \$580.80 ( S. Nickle; S Marsowicz)
2. NYSLRS Resolutions-resolution for standard work days was established. (N. Tuggle; M. Woelfle)
3. NYS Deferred Compensation Program-acceptance to program was witnessed/signed S. Marsowicz
4. Harassment Training needs to be completed and provided to Jason.
5. Finances/Income- Monthly discussion continued to justify 2023 budget increase. Jason suggested we agree on 3-5 shared talking points regarding the increase to start sharing with the community. Upon S. Marsowicz's review of library financials, it was determined that library upkeep/maintenance and increase in personnel expenses were where increases in the past 7 years have occurred. Also, Jason will discuss with the library attorney the difference of asking for various increases and how it will affect taxpayers' contribution.

## **New Business**

1. Card of thanks was signed by the board to acknowledge a \$50 donation for the ADA Ramp to Dom Polski Polish Club.
2. Lost Item Processing Charge-Patrons are billed after 45 days for lost items. CCLS is contemplating the option to add an additional charge to bill to subsidize cost of replacement and/or the extra clerical work required to update KOHA catalog holdings. Board favored recommendation of increase.
3. Jan's Monthly Plan - to finalize "Annual Report to the Community".

Next meeting is scheduled for December 20, 2022.

S. Marsowicz & N. Tuggle motioned for the meeting to be adjourned at 5:16 p.m.

Respectfully submitted by,  
Susan Nickle, Secretary