

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
July 28, 2020

Present: Mary Beth Muldowney, Megan Giebner, Marcie Lukach, Lynn Hoth and Jason Hammond, Nancy Tuggle, Pam Czarniak

Mrs. Lukach presided. Called to order at 4:07 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for June 2020 be were not yet prepared. They will be approved at the August 25, 2020 meeting

RESOLVED: Financials for June 2020 are approved (L Hoth, M Muldowney)

RESOLVED: Approval of bills for July 2020. (N Tuggle, L Hoth)

Children's Room Report was submitted by Pam Czarniak. Key points include:

- Facebook Views -- 4574
- Facebook Insights June 23rd- July 20th -- People reached 2,338—up tp 1,066 followers
- The Reading Game Board had 509 views with a few kids coming in to collect a prize for reading
- Magic Class event on July 7th had 142 views, 293 views on the day of the event but only 6 patrons signed up for this zoom class
- Checkers Library TV is on our website and Facebook with a new episode each week
- Pam applied for a summer reading grant

Director's Report was submitted by Jason Hammond. Key points include:

- The digital book club on Goodreads is going well, even picking up some former members that moved out of state. The Club is on track to read all of the currently scheduled books, as they have backtracked to the titles listed during the closed months
- Construction Grants
 - Stairs and doors are almost done—it was decided to install an unadorned pane of glass over the entry, with decals/art to be added at a future time
 - AC & Window film: still waiting to hear about state funding
 - 2020 Application for Replacement Windows—Grant app submitted it CCLS on 7-15-20. Jan had received very few applicants, so there should be enough state money to do the entire building if we chose to do so—David Walter's services upped the estimate that was originally reported
- Reopening—Business is steady, but much quieter than we expected. A nice article was posted in the Observer about our reopening
- Meeting Room is closed to groups, but Laura Myers has been allowed to do one on one student testing
- Summer Reading—READsquared site is active but isn't getting a whole lot of entries, so Pam has also been providing paper activity logs.
- Homeless guy – we should have kept him to guard the air conditioners!
- Chautauqua Works Volunteer has been helping out Monday through Friday, 10-3. Laila Garcia started on July 24 and is expected to continue volunteering through late August
- Jason won a free multisession PD course from Library Journal that will take place in October
- Jason and/or the staff attended many webinars during the month including weekly CCLS meetings every other Friday

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Old Business:

- DPL Policy Updates—staff needs guidelines especially on break times—still on hold—waiting until we can meet in person

New Business:

- Election Resolution—Trustee election to be held on September 15th in accordance with the governor's revised dates.
 - L Hoth called for a resolution on July 16th, which was seconded by Nancy Tuggle—all board members in favor
- A motion was made to call the Board of Elections to have an election inspector for the September 15th Election (L Hoth, N Tuggle)
- Robert Schofield will have the Election Legal Notice ready to be published by August 1
 - This ad will be published three additional times
- Trustee Petition Forms are due 30 days before the vote (August 16th)
- Question on how to get absentee ballots to Nursing homes was later answered by Nancy Tuggle in that the Board of Elections should have someone assigned to oversee the election
- 2020 Construction Grant Application was submitted to CCLS on July 15th for a total cost of \$172,841.00
- AC Theft from window in the Children's Room—we will not file an insurance claim as the deductible is more than the cost of a replacement

M Lukach and L Hoth motioned for the meeting to be adjourned at 4:32

Respectfully submitted,
Lynn Hoth