

Minutes

April 28, 2020

Present: Present: Marcie Lukach, Nancy Tuggle, Lynn Hoth, Megan Giebner, Jennifer Costa, Mary Beth Muldowney, Pam Czarniak, and Jason Hammond

Mrs. Lukach presided. Called to order at 4:06 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: Financials for March 2020 be approved. (L. Hoth, M. Muldowney)

Children’s Room Report was submitted by Pam Czarniak. Key points include:

Activity	Date	Attendance	#Classes
Story Time	Tues. March 3 - 10:30	8	1
Kay Barlow - Music Class	Tues. March 3- 6:30	26	1
Story Time	Thurs. March 5 - 10:30	8	1
Story Time	Tues. March 10 - 10:30	12	1
Kay Barlow - Music Class	Tues. March 10 - 6:30	20	1
Story Time	Thurs. March 12 - 10:30	4	1
St. Patty's Leprechaun Jumper	Sat. March 14 - 11:00	40	1
Totals	118	7	
2019	200	10	

Director’s Report was submitted by Jason Hammond:

- There were 12 people for Isaiah’s book reading
- Jason applied for grant money
- There was a boiler inspection for insurance purposes
- Still no city trash can
- ~~Infant~~ Instant digital cards have increased significantly

- Michelle had to revoke privileges to middle schoolers due to behavior issues. Certified letters were sent to homes.
- Book club is on hold due to COVID
- The construction grant should be done by June, stair construction should be starting next week.
- Trying to keep the webpage and social media updated, Pam has been posting projects on Facebook.
- CCLS is setting up a virtual ~~record~~ reference service through ~~talk to~~ talk.to site.
- We don't qualify for disaster relief loans as we are ~~not~~ a government entity.
- Drop off items are quarantined before being restocked.
- The county is going to give all libraries a gallon of hand sanitizer when we open back up.

Old Business:

- Sample pandemic protocol – look at to add to our policies
- Annual reports are done
- Budget – making comparison between what percentages for raises. Will be on various spreadsheets to show differences.
- Minimum wage staff increases are mandated and far greater than the 4% on the table for the others
- Budget will be ready for review next month – we will have it the week before the meeting
- Trustee Election
 - Everything according to the Governor was pushed until June
 - Still have 45 days' notice
 - We may need less signatures than we did previously, had COVID not happened
 - Library Logos are on hold

New Business:

- Carapella quote was approved over email.
- Vacation time will roll over based on circumstances.
- Driveway – ~~no~~ new quote
- Putting guidance together about what business will look like when we open back up
- We need to approve that we can actually participate in the **Community Block Grant** request for funds. (L. Hoth, N. Tuggle)
- Designate Jason to turn in grant. (N. Tuggle, L Hoth)

M Muldowney and L Hoth motioned for the meeting to be adjourned at 4:42 PM.

Respectfully submitted,

Jennifer J Costa, Secretary