

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
April 23, 2019

Present: Marcie Lukach, Nancy Tuggle, Lynn Hoth, Pam Czarniak

Absent: Nancy Renckens

Mrs. Lukach presided. Called to order at 4:08 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for March 2019 be approved. (N Tuggle, L Hoth)

RESOLVED:

RESOLVED: Approval of bills for April 2019. (N Tuggle, L Hoth)

Children's Room Report was submitted by Pam Czarniak. Key points include:

- Story times were very busy over Spring break with over 15 patrons attending
- Easter celebration had 47 patrons attend. Easter books were read and an Easter craft and egg hunt took place.
- Mitochondria, a string quintet from SUNY Fredonia, is scheduled to play at the library right after the May 11 Mother's Day craft.
- A Mother's Day Craft is planned for May 11.
- The summer program is planned and the entertainer dates have been set. The Children' Room staff will be busy preparing for the crafts, make-it-take-it crafts and story times. They will also be working on decorations and working on carnival games.

Under Old Business:

- Status of Library Director Search—Marcie to set up phone interviews with four agreed upon potential library directors for Tuesday, June 30, beginning around 6:00 PM
- Treasurer job search—Marcie cast the deciding vote in the hiring of Megan Giebner for the treasurer position.
- N Tuggle proposed that we adopt the budget option we reviewed that included a 4% increase in salary for full-time staff that totaled revenues and expenses of \$377,110.27. This proposal was seconded by L Hoth. Three in favor, one absent, none opposed.

New Business:

- The board approved a motion brought by N Tuggle and seconded by L Hoth for the legal notice to be published with regards to the upcoming elections as follows:
 - **LEGAL NOTICE SPECIAL DISTRICT**
 - **MEETING FOR THE DUNKIRK PUBLIC LIBRARY**
 - **CITY OF DUNKIRK, CHAUTAUQUA COUNTY**
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- **NOTICE IS HEREBY GIVEN** that a Special District Meeting of the qualified voters of Dunkirk City School District (the "District"), Chautauqua County, New York, will be held on **Tuesday, June 18, 2019, from 12:00 o'clock P.M. prevailing time to 8:00 o'clock P.M. prevailing time** for the purposes of electing three (3) Trustees of the Dunkirk Public Library, and transacting such other business as is authorized by law. Said Special District Meeting will be held at the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York.
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- **AND FURTHER NOTICE IS HEREBY GIVEN** that the election shall be held to: elect one Trustee for a full three-year term, ending June 30, 2022, to fill a vacancy created by the expiration of the term of incumbent Trustee Lynnette Hoth; elect one Trustee to fill the balance of an unexpired term, ending on June 30, 2021, created by the resignation of James Palmatier; and elect one Trustee to fill the balance of an unexpired term, ending on June 30, 2020, created by the resignation of Lisa Forbes.
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- **AND FURTHER NOTICE IS HEREBY GIVEN** that for the purpose of voting at such special district meeting on June 18, 2019, the polls will be open between the hours of 12:00 o'clock P.M. prevailing time to 8:00 o'clock P.M. prevailing time, and voting will be held in the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York.
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- **AND FURTHER NOTICE IS HEREBY GIVEN** that petitions nominating candidates for the office of Trustee of the Dunkirk Public Library shall be filed with the Director of the Library at her office in the Dunkirk Public Library, 536 Central Avenue, Dunkirk, New York, not later than **May 29, 2019, between 9:00 o'clock A.M. prevailing time and 5:00 o'clock P.M. prevailing time.** Vacancies on the library board are not considered separate, specific offices, and the nominating petitions, therefore, shall not describe any specific vacancies upon the library board for which the candidate is nominated. Nominating petitions, must be directed to the Director of the Library, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and residence of each signer, and must state the name and residence of the candidate.
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- **AND FURTHER NOTICE IS HEREBY GIVEN**, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a voter is heretofore registered pursuant to Section 2014 of the Education Law and has voted at any annual or special district meeting within the past four years, such voter is eligible to vote at this election; if a voter is registered and eligible to vote pursuant to Article 5 of the Election Law, such voter is eligible to vote at this election. All other persons who wish to vote must register with the Clerk of the District or the Chautauqua County Board of Elections.
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- **AND FURTHER NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Education Law § 2018-a, applications for absentee ballots for purposes of election voting will be obtainable during library business hours from the Library Director beginning May 17, 2019. Completed applications must be received by the Library Director at least seven (7) days before the Special District Meeting if the ballot is to be mailed to the voter, or the day before the Special District Meeting if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the Library Director not later than 5:00 o'clock P.M. prevailing time on June 18, 2019. A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the Library on and after June 11, 2019, during Library business hours on days prior to the day set for the Special District Meeting and on June 18, 2019, the day set for the Special

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District Meeting. Any qualified voter then present in the polling place may object to the voting of the ballot upon appropriate grounds by making his/her challenge and the reasons therefore known to the inspectors of Election before the close of the polls.

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• Dunkirk, New York

• April 23, 2019

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• Board of Trustees

• **PLEASE PUBLISH ON: May 3rd, May 17th, May 31st, June 11th**

BY ORDER OF THE BOARD OF TRUSTEES
OF THE DUNKIRK PUBLIC LIBRARY

Lynnette Hoth, Secretary of the

N Tuggle and N Renckens motioned for the meeting to be adjourned at 4:52.

Respectfully submitted,
Lynn Hoth, Secretary