

DUNKIRK PUBLIC LIBRARY  
536 Central Avenue  
Dunkirk, New York 14048

Minutes

October 25, 2016

Present: Joseph Price, Nancy Tuggle, Lisa Forbes, Jim Palmatier, Lynn Hoth, Pam Czarniak, Janice Dekoff

Excused:

Mr. Price presided. Called to order at 4:00 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for September be approved. (N. Tuggle/ J. Palmatier)

RESOLVED: That the financial reports for September be approved. (J. Palmatier/L. Forbes)

RESOLVED: Approval of bills for October. (J. Palmatier, L. Forbes)

RESOLVED: That the Children's Room report for September be approved. (J. Palmatier, L. Forbes)

Janice Dekoff presented the Director's Report. Key points include:

- Attendance for the DPL book club is growing
- Janice wrote a grant application for a CCLS grant to student success
- The entire library is being rewired for high speed internet
- Chautauqua Striders are providing tutors for math and ELA on Wednesdays
- Janice is completing the annual filing with the Office of the Comptroller

Pam Czarniak presented the Children's Room Report: Key points include:

- Planning for the 2017 Summer Reading Program has begun
- Janice and Pam met with Mrs. Texter, principal of School 4, to discuss possibility of partnering with the elementary schools for a summer program

**Under Old Business:**

- The Dropbox project is on hold until we receive answers to questions
- The Civil Service issues with the classification of certain job titles and responsibilities is continuing. To initiate a meeting with the supervisor for clerk we are dealing with at civil service.
- Internet Security Policy was presented and approved (J. Palmatier/N. Tuggle)
- Treasurer to be bonded—quotes being obtained and various liability amounts discussed—still on hold
- Vote for Treasurer carried over to the November meeting
- Building maintenance issues discussed:
  1. The front stairs were carpeted during October—a new grout product to be tested to see if it will help prolong the need for major repair/replacement of the stairs
  2. Hand dryers—holding until other estimates are received

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**New Business**

- 21<sup>st</sup> Century Grant – Summer Enrichment 2017-2021  
There are many questions left unanswered; Janice and Pam will be in contact with Mrs. Texter to see if the library can accommodate their request to be a “vendor” to provide literacy component for the summer enrichment program. More information will follow at the November meeting.

N. Tuggle and by J. Palmatier motioned to adjourn the meeting at 5:06 PM

Respectfully submitted,

Lynn Hoth, Secretary