

Dunkirk Public Library Board of Directors Meeting February 23, 2016

Present: Lenore Fiebelkorn, Joe Price, Jim Palmatier, Nancy Tuggle, Lisa Forbes, Pam Czarniak, and Janice Dekoff

**Call to Order:**

Price called the meeting to order at 4:05 pm.

**Review of Minutes from 01/26/2016:**

One change was made to #8 under New Business – Library closing- Library will close under decision of Library Director. It will be played by ear so to speak.

Tuggle made a motion to accept the minutes as amended.

Seconded by Forbes. Unanimously approved.

**Financial Report:**

\$350,000.00 received from money collected by taxes in November, 2015.

To date we have saved \$200.00 thus far on electric and gas this year, as shown in the bills.

Our Fiscal year runs from July through June (Starting this year July 1).

We will always carry over \$175,000.00 each year, as a cushion.

Fiebelkorn made a motion to accept the financial report for January 2016.

Second made by Forbes. Unanimously approved.

**Approval of Bills:**

Board reviewed Bills that were submitted, with no questions being asked.

Tuggle made a motion to approve Bills as presented. Seconded by Forbes.

Unanimously approved.

**Children's Room Report:**

Story time attendance has increased, and is going well.

Czarniak applied for the Walmart Grant which is worth \$1,000.00.

Summer reading program- "On Your Mark, Get Set, Read".

Lake Shore Day Care will be coming for story time Tuesday April 12, 2016.

Mayor Rosas will be reading to the children in English and Spanish that day.

Czarniak will be reading at the School 5 celebration of Dr. Seuss's Birthday.

**Director's Report:**

The Library is participating in Video Conferenced Computer classes, sponsored by the Adult Library Grant, through CCLS. M. Quatroche scheduled computer classes for March.

CCLS passed inspection of Dunkirk Public Library Annual Report, and is ready to be passed on to New York State for review.

Director Dekoff lobbied NY Senator Young, and Assemblymen Goodell, and Giglio, for increased State Aid for 2016-2017 State Budget.

Gary Sedlmayer has been hired to replace Norberto Vega as Maintenance Person.

Dekoff has been invited to Central Christian Academy on March 2, 2016 to celebrate Read Across America Day.

New extended hours will begin on February 29, 2016. It will be announced in the Newspaper and sent to area schools.

Work is progressing on Civil Service transition.

Mine Craft Club formed, and will be meeting in the Library Conference Room starting February 24<sup>th</sup>, from 2:45-3:30 pm

James Selan donated \$1,000.00 toward new book drop box.

Ed Schober will have proposal for building new drop box for next meeting.

Dekoff will encourage staff to not extend check out times for books.

Old Business:

Still researching Civil Service testing for Library Clerk.

Czarniak may be labeled as Library Assistant.

New Position to be added will be at 20 to 25 hours.

We need to classify Michele's Position, as well as if she needs to take Civil Service test. We are hoping her past employment here will count, as civil service.

Library will offer N.Y. State Retirement to full and part time workers. Dekoff will find out if this is state mandated.

2016-2017 Vote:

Bob said we would legally need to notify community about Trustee Vote, 5 times before it takes place.

Need to start posting trustee positions in April.

Hours for voting need to be decided.

Suggested date for Election is June 7, 2016, with all petitions for office of Trustee being turned in by?

We need to contact Board of Elections.

New Business:

Academy Heights Neighborhood Association wants to conduct a survey using patrons of the Library for 2-3 hours on a Saturday.

Fiebelkorn made a motion to okay this, and was seconded by Tuggle. Unanimously approved.

Motion to adjourn made by Tuggle at 4:55 pm, seconded by Forbes. Unanimously approved.

NEXT MEETING: March 29,2016 at 4:00pm