

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
September 26, 2017

Present: Lisa Forbes, Jim Palmatier, Nancy Tuggle, Lynn Hoth, Pam Czarniak, Janice Dekoff

Excused: Joe Price

Mr. Palmatier presided. Called to order at 4:08 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for August 2017 be approved. (N Tuggle/L Forbes)

RESOLVED: That the financial reports for August 2017 be approved. (L Hoth/ N Tuggle)

RESOLVED: Approval of bills for September 2017. (N Tuggle/Lisa Forbes)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club continues to meet monthly. There were 15 attendees for the September meeting.
- Two Mandala Stone painting workshops were held in the library between August and September. Twenty people participated and there is definitely interest in this type of programming.
- A rock-painting drop in workshop is to be held on September 30 for all ages.
- Janice attended a Charities Symposium at the UB North Campus sponsored by Attorney General Eric Schneiderman on September 14.
- One grant to help cover expenses for attending the annual NYLA Conference in Saratoga Springs was applied for and obtained for up to \$800. Another grant to assist with costs for travel to the Community Change Agent conference was applied for and results are pending.
- Janice Dekoff and Michele Quatroche attended an open house at the middle school and information on how to obtain library cards was provided to students and parents.
- A webinar format was approved for the Adult Literacy Grant programs. It is believed quality will be improved and links to the training can be added to the library's website for these trainings.
- BECC has been contacted for some lighting issues in and around the library.
- There is a possibility that the library will change phone coverage—research is being completed
- Johnson Mackowiak missed the August 31st deadline for filing a report to the Office of State Comptroller. The report has since been filed.
- Janice Dekoff is working with the insurance company for insurance renewals and there are some cleanup items with our insurance coverage for items the library may not still have in its possession.

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Pam Czarniak presented the Children's Room Report: Key points include:

- Pam sent reports to Dollar General Summer Program Grant and CCLS with our summer statistics. She included two comments from parents, which help to prove how much reading to our children helps their development.
- 134 names on bookplates were placed into new books in honor of the children who completed their summertime reading goals.
- September story time started again with many new faces.
- Upcoming activities include: rock painting, Halloween Stories and Crafts, Thanksgiving Crafts, and Christmas Crafts.

Under Old Business:

- Drop Box—The drop box has still not been installed. Janice to ask Joe Price if he will speak to contractor if she does not get satisfaction in the near future.

New Business

- The annual meeting for the Library System is scheduled for October 11, 2017.

L Hoth, L Forbes motioned for the meeting to be adjourned at 4:57.

Respectfully submitted,
Lynn Hoth, Secretary