

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
October 24, 2017

Present: Joe Price, Lisa Forbes, Jim Palmatier, Nancy Tuggle, Lynn Hoth, Pam Czarniak, Janice Dekoff

Excused:

Mr. Price presided. Called to order at 4:03 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for September 2017 be approved. (J Palmatier/N Tuggle)

RESOLVED: That the financial reports for September 2017 be approved. (J Palmatier/ L Forbes)

RESOLVED: Approval of bills for October 2017. (N Tuggle/J Palmatier)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club continues to meet monthly. There were 13 attendees for the October meeting.
- A rock painting drop in was held on September 30 with approximately 60 people attending
- The Dunkirk Rocks Kindness Project's rock box will be on library property the week of October 23rd. Dunkirk Rocks donated some money towards supplies for future rock painting projects.
- The library was awarded the Community Change Agent Grant to help cover travel costs for both Janice Dekoff and the Literacy Volunteers staff member to attend CCA programs. It is limited to \$500 per person for 2017 and \$1,050 per person for 2018.
- The external lighting issues were solved BECC Electric.
- Training for the new webinar technology was attended by Janice Dekoff, Michele Quatroche and Jeremy Samuelson (Volunteer). The webinar technology will be used to the Adult Literacy Grant computer classes.
- Janice Dekoff attended the CCLS Annual meeting on October 11.
- Janice Dekoff will attend a NYS Retirement Employer Education Seminar on October 27.
- Janice has submitted the request for disbursement of funds to the Dunkirk City School District.

Pam Czarniak presented the Children's Room Report: Key points include:

- The rock painting drop in on September 30 was a huge success. Janice taught the mandala painting to interested individuals while Pam did a few drawings for those who wanted assistance.
- Halloween Craft and Story was held on October 21.
- The Thanksgiving and Christmas Craft Day kits have been ordered.
- Cris Johnson, magician, has a Christmas Magic Show. If the Middle School is available, we would like to have this show in their auditorium. Cris is the magician we hired for the summer magic show.

Under Old Business:

- Drop Box—The drop box has finally been installed and is working well.

DUNKIRK PUBLIC LIBRARY

536 Central Avenue

Dunkirk, New York 14048

- Meals on Wheels – so far six people have signed up to receive books along with their lunch with another person expressing her wish to be included as well. Janice will have an update on how things went with the first distribution at our next meeting.

New Business

- Audit Report—The Annual Audit Report prepared by Johnson, Mackowiak & Associates has been received.
- Strategic Planning – CCLS has a program to help us with strategic planning. The board is in favor of having them work with us on this important venture.

J Palmatier and L Hoth motioned for the meeting to be adjourned at 4:39.

Respectfully submitted,
Lynn Hoth, Secretary