

DUNKIRK PUBLIC LIBRARY  
536 Central Avenue  
Dunkirk, New York 14048

Minutes

November 28, 2017

Present: Joe Price, Lisa Forbes, Nancy Tuggle, Lynn Hoth, Pam Czarniak, Janice Dekoff

Absent: Jim Palmatier

Mr. Price presided. Called to order at 4:06 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for October 2017 be approved. (N Tuggle/ L Forbes)

RESOLVED: That the financial reports for October 2017 be approved. (L Hoth/ N Tuggle)

RESOLVED: Approval of bills for November 2017. (N Tuggle/L Forbes)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club continues to meet monthly. There were 11 attendees for the November meeting.
- The Dunkirk Public Library has been selected to participate in the new CCLS program, Helping Every library Plan.
- Janice attended the 2017 NYLS conference in Saratoga Springs.
- Old book drop was removed
- A snow plow operator has been found for the 2017-2018 season, Bob Bankoski.
- Meals on Wheels program is working out well. Hoping more people will take advantage of the program in the future.
- A Dunkirk High School intern has begun working at the library. Tiffany Lynch will be interning until sometime in May.
- A Flu Shot Clinic is planned for December 14 from 10:30—11:30
- An author reading/book signing is planned with local author Charles Freedom Long on December 14 from 6:30—7:30.

Pam Czarniak presented the Children's Room Report: Key points include:

- Halloween craft had 54 patrons attending; a witch and pumpkin door hanger were made
- Thanksgiving craft had 60 patrons attending; turkey craft
- Plans are underway for Christmas recess including a lego building contest, crafts, and evening event and regular story times
- Christmas craft day is planned for December 16 from 11-12:30
- A winter reading event is planned for January

**Under Old Business:**

**New Business**

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- The library will be closed on Saturday December 23 and Christmas Day as well as New Years Day
- Janice is obtaining three quotes for a new microfilm reader
- Janice has obtained one quote for a new security system. She will obtain several additional quotes
- Janice introduced the Board to Community Change Agent – Aspiration/Ask Exercise and has asked for the help of the board with this project.

N Tuggle and L Forbes motioned for the meeting to be adjourned at 5:17.

Respectfully submitted,  
Lynn Hoth, Secretary