

DUNKIRK PUBLIC LIBRARY  
536 Central Avenue  
Dunkirk, New York 14048

Minutes  
June 26, 2018

Present: Joe Price, Lisa Forbes, Nancy Tuggle, Jim Palmatier, Lynn Hoth, Pam Czarniak Janice Dekoff

Excused:

Mr. Price presided. Called to order at 4:04 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for May 2018 be approved. (L Hoth, L Forbes)

RESOLVED: That the financial reports for May 2018 be approved. (N Tuggle, L Hoth)

RESOLVED: Approval of bills for June 2018. (J Palmatier, N Tuggle)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club was attended by 11 people on June 7.
- Eli Guinee and Tom Vitale will conduct a site visit regarding the construction grant on June 29
- New York State Historic Preservation Office (SHPO) is recommending that the original stones for the front stairs be retained and repaired as needed and a historically accurate front door be added to the front of the library.
- Alona Forbes, former board member, was honored with the George Weaver award from the Northern Chautauqua Community Foundation for her work in the community.
- DFT and Brown Security worked to resolve a problem with the fax line that occurred around the time of the security installation. DFT will return to do some additional work.
- D&S Glass will be sending a contractor (at their cost) to clean and repaint the existing metal on the book drop.
- Mya Hafez Nazemi was hired to replace Rhonda Elliott who replaced Vicki Koczwar.
- The library received a \$1,000 Outreach Grant to purchase literacy materials and create literacy kits from the library system. The library will work with Literacy Volunteers to select materials that will be appropriate.

Children's Room Report was submitted by Pam Czarniak. Key points include:

- The Father's Day craft had 24 patrons attend
- The summer reading program materials were distributed to the public schools, Central Christian Academy and NCCS
- Children's Room staff have been making craft samples to accompany books selected by Pam for the 28 story times scheduled for the summer program.
- The Children's Room was decorated for "Libraries Rock"
- The Children's Carnival was changed to Friday, June 29, due to the threat of nasty weather on the originally scheduled day.

DUNKIRK PUBLIC LIBRARY

536 Central Avenue

Dunkirk, New York 14048

**Under Old Business:**

- 2018 Vote—Janice Dekoff summarized the results of the vote with Jim Palmatier being re-elected and Marcie Lukach being elected by receiving the most write-in votes (10).
- HELP (Helping Every Library Plan, CCLS Strategic planning service) will continue working with us. The next step is establishing focus groups.

**New Business**

- Construction Grant – a question was brought up about repurposing the front stone steps of the library to use these stones but to allow for a different material for the steps themselves. Janice Dekoff has obtained preliminary quotes for the front doors of the library from one vendor.

J Palmatier and L Forbes motioned for the meeting to be adjourned at 4:38.

Respectfully submitted,  
Lynn Hoth, Secretary