

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
December 26, 2017

Present: Joe Price, Jim Palmatier, Lisa Forbes, Lynn Hoth, Janice Dekoff

Excused: Nancy Tuggle, Pam Czarniak

Absent: Lisa Forbes

Mr. Price presided. Called to order at 4:05 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for November 2017 be approved. (J Pamatier, L Hoth)

RESOLVED: That the financial reports for November 2017 be approved. (J Pamatier, L Hoth)

RESOLVED: Approval of bills for December 2017. (J Pamatier, L Hoth)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club was canceled due to inclement weather in December.
- The maintenance man resigned due to health issues on December 12. Advertising in the Observer and on Facebook has begun for a new maintenance worker.
- Janice met with DFT, ADT, Allied Security and Brown Security to obtain quotes for an upgraded security system. Details will be supplied at the January meeting.
- The Dunkirk Fire Department visited the library to calculate occupancy load for the building. The main floor is calculated at 46 people while the basement level is calculated at 30 people.
- Janice met with Bill Smock from the Dunkirk City School district regarding a program to provide each Pre-K and Kindergarten student a book. More information will follow on this program.

Children's Room Report was submitted by Pam Czarniak. Key points include:

- Christmas craft day was canceled due to bad weather. The crafts were used at various times during the following week.
- Story time hours continue through the winter with some special events planned for the winter vacation days including a Lego building contest, a movie, and a New Year's Craft to build a party hat and noise maker.
- The winter reading program will run from January 8 through February 2. There will be prizes for children who complete the goal of reading ten books.
- Special Events scheduled are February 10th—Valentines' Day Craft, March 10th—St. Patrick's Day Craft and March 24th—Easter Egg Hunt

Under Old Business:

- Microfilm Reader: Janice has obtained quotes from several companies for a new microfilm reader. The companies are located in West Seneca and Erie and quotes range from \$5,000 to \$10,000
- Janice has obtained quotes for an updated security system. Information will be supplied at the January meeting.
- Community Change Agent-Aspiration/Ask Exercise—postponed until January meeting.

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

New Business

- Food for Fines Program: In lieu of fines being collected during January, we will be collecting food for Rural Ministries.

J Palmatier and L Hoth motioned for the meeting to be adjourned at 4:20.

Respectfully submitted,
Lynn Hoth, Secretary