

DUNKIRK PUBLIC LIBRARY
536 Central Avenue
Dunkirk, New York 14048

Minutes
August 22, 2017

Present: Joseph Price, Lisa Forbes, Jim Palmatier, Nancy Tuggle, Lynn Hoth, Pam Czarniak, Janice Dekoff

Excused:

Mr. Price presided. Called to order at 4:09 p.m.

On motions duly made and seconded (names of those making and seconding the motions follow each) the following were adopted:

RESOLVED: That the secretary's minutes for July 2017 be approved. (J Palmatier/L Forbes)

RESOLVED: That the financial reports for July 2017 be approved. (J Palmatier/L Hoth)

RESOLVED: Approval of bills for August 2017. (L Hoth, J Palmatier)

Janice Dekoff presented the Director's Report. Key points include:

- The DPL book club continues to meet monthly. There were 10 attendees for the August meeting.
- Dunkirk Meals on Wheels joint project plans to send materials out to clients the week of August 21st with deliveries planning to start in late September.
- 200 pairs of solar eclipse glasses were handed out to interested patrons free of charge in August.
- Janice Dekoff attended Rural Libraries Round Table Resources Symposium. A highlight of the meeting was listening to Cazenovia Library Director Betsy Kennedy speak about working with partners in the community to accomplish many things.
- A \$1,000 bequest was left to the library by Virginia Surlas. The funds will be sent to the library once the will has passed through probate.
- Delinquent notices will be available through email to interested parties.
- Pam Czarniak and Janice Dekoff attended a partners meeting for Dunkirk City School District's 21st Century Grant.

Pam Czarniak presented the Children's Room Report: Key points include:

- Pam presented the statistics for July and August 2016 and 2017
- During the summer program, 134 children of the 155 children registered completed their reading program. The children had to read 15 or more books. The children who completed their contract received a paperback book to keep, coupons for local restaurants and they will get their name on a bookplate in a new book in the library. The library staff did a great job encouraging the children to sign up and continue their reading.
- Activities including building with drinking straws and creating robots that moved with small motors were well received.
- Sharing entertainment and activities with the Dunkirk School Systems 21st Century grant program worked out well and the programs were well attended. It was a learning process for both the Library staff and the Dunkirk School System.

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- The Children's Room was very busy over the summer.

Under Old Business:

- Drop Box—Janice had a meeting with architect and contractor. We will lose a portion of the window that we were not made aware of in initial estimate, which is a concern due to the light that comes through the windows. There does not appear to be another solution, but at least we should now be able to move forward.
- Officers were elected as follows:
 - President – Joe Price
 - Vice President – Jim Palmatier
 - Secretary – Lynn Hoth
 - VP of Finance – Nancy Tuggle

The slate of officers were unanimously approved (J Palmatier, N Tuggle)

New Business

There was no new business this month.

J. Palmatier, L Forbes motioned for the meeting to be adjourned at 4:38.

Respectfully submitted,
Lynn Hoth, Secretary